

Troop 80

American Legion
Downers Grove, IL

Procedures for Scoutmaster and Advancement Chairperson

STEPS FOR SCOUTMASTER

- 1. Complete Scoutmaster's conference**
sign and date Scout book as well as the Board of Review report form
- 2. Advise advancement chairperson**
by turning over the signed Board of Review form

STEPS FOR ADVANCEMENT CHAIRPERSON

- 1. Coordinate with scout**
to arrange an agreeable time for a Board of Review
- 2. Hold Board of Review**
with Scout, Assistance Scoutmaster and peer
- 3. Complete and sign advancement form**
- 4. Announce Advancement**
at next Scout meeting and award the sScout the patch
- 5. Award pin to scout and mother**
at next Court of Honor
- 6. Complete Council form and file**